

**Ballantrae Community Fund
Panel Meeting
Monday 29th April 2019, 7.00 pm
Community Centre, Ballantrae**

MINUTES

Panel Members Present:

Sharon Robertson	Fiona Roper
Fiona Stevenson	Laura Cunningham
Gwen Campbell	Mhairi McKenna (Chair)
Linden Hunt	Lynn Nield
Lynn Young	

In Attendance:

Clare Graham	Foundation Scotland
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Apologies:

Colin McNally	
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1. Welcome and apologies

The Chair welcomed everyone to the meeting.

It was noted that John McIlwraith and Gavin Fairbairn had resigned as Panel members on 25th April and 26th April respectively. The contribution that both John and Gavin had made to the Panel was acknowledged.

ACTION: FS to update Panel records

Colin McNally offered his apologies for the meeting and tabled his possible resignation. The Panel felt the skills and knowledge Colin possessed are an asset to the Panel. It was agreed FS would feedback to Colin and await a decision on his resignation. In the absence of Colin, Fiona Roper agreed to act as Vice-Chair.

ACTION: FS to contact Colin McNally to discuss his potential resignation.

There are now two Panel member vacancies and it was agreed these would be promoted via Face Book and posters would be placed in prominent places within Ballantrae.

ACTION: FS to forward promotional text and posters to Fiona Roper and Mhairi McKenna.

It was agreed to re-order the agenda and discuss the applications at the end of the meeting.

2. Panel updates

- 2.1 Minutes of last meeting. The minutes of the meeting held on 22nd October 2018 were approved without amendments and it was agreed the approved minutes could be uploaded on to the Ballantrae Community Fund webpage.

ACTION: FS to upload minutes.

Matters arising not on agenda.

None

- 2.2 Outstanding Actions. A consultation is currently being undertaken on the Ballantrae Village Development Plan and is due to be completed in the summer. Once completed, the Panel will seek to match the funding criteria to the Village Plan priorities.

ACTION: Include as an agenda item at the next meeting.

Policy Updates

None

3. Fund updates

Fund statement. The fund statement was noted, with a balance of £57,019.74 available for distribution.

4. Grant Applications

Applicant	Purpose	Amount requested	Amount awarded	Declarations of Interest/ Comments/ Conditions/ Feedback to applicant
Ballantrae Bowling Club	To have the ends of the green lifted and levelled and to install a ramp	£8,735	£8,235	Feedback: The Panel wishes to support this project and based on the lower quotations provided, has granted an award of £8,235. Conditions of Award: That proof of building warrant and/or planning permission is submitted to FS. That three quotes are provided for items costing over £2,000. That a letter is provided by the current neighbour confirming their willingness to allow wheelchair access via their garden.
Ballantrae Rural Initiative	To build a 16 bed residential facility and four sheltered	£10,000	£10,000	Feedback: The Panel are very supportive of the proposed new facility and

Applicant	Purpose	Amount requested	Amount awarded	Declarations of Interest/ Comments/ Conditions/ Feedback to applicant
Care in the Community	flats within the grounds of 14 Main Street, Ballantrae			<p>a full grant of £10,000 has been awarded. There is concern among the Panel members, that after the conditional award of £10,000 in April 2018, there has been minimal progress with securing additional funding and that timescales for the project have been extended. Due to demand on this fund, the Panel will only be able to accept one application from BRICC in each calendar year to support the new build project.</p> <p>Conditions of Award: That a copy of the design plans & evidence of planning permission is provided. That the invitation to tender for construction and copies of at least three tender submissions, including the successful bid, are provided. That evidence of sufficient match funding to complete the project is provided.</p>
Ballantrae Community Association	To replace all window blinds in the Community Hall	£1,644	£1,644	<p>Declarations of Interest: Laura Cunningham and Lynn Nield declared an interest and left the room.</p> <p>Conditions of Award: That at the earliest opportunity BCA review its constitution and provide an amended copy to FS.</p>
Ballantrae Community Association	To install a defibrillator on the external wall of the Community Hall	£1,360	£1,360	<p>Declarations of Interest: Laura Cunningham and Lynn Nield declared an interest and left the room.</p> <p>Conditions of award: That once installed, the defibrillator is registered with the Scottish Ambulance Service.</p>

Applicant	Purpose	Amount requested	Amount awarded	Declarations of Interest/ Comments/ Conditions/ Feedback to applicant
Ballantrae Trust	To install a trampoline as part of the play park redevelopment	£4,500	£4,500	<p>Declarations of Interest: Laura Cunningham, Mhairi McKenna and Fiona Stevenson declared an interest and left the room.</p> <p>Conditions of Award: That three quotes for the supply and installation of the trampoline are provided. That confirmation that planning permission is not required is obtained. That proof of insurance is provided to FS. That, when completed, a revised copy of the constitution be provided to FS. That, when completed, annual accounts to the period March 2019 be provided to FS.</p>
Ballantrae Trust	To create, publish and deliver a quarterly newsletter for Ballantrae	£1,124	£1,124	<p>Declarations of Interest: Laura Cunningham and Mhairi McKenna declared an interest and left the room.</p> <p>Conditions of Award: That, when completed, a revised copy of the constitution be provided to FS. That, when completed, annual accounts to the period March 2019 be provided to FS.</p>

5. Village Development Plane

6. Legacy

There was a small interest by the Panel in setting up an Endowment Fund. Approximately £50,000 per year is received by the Ballantrae Community Fund and there was a concern that investing only a small amount each year in an Endowment Fund would not make a substantial difference in the future. It was agreed that the Panel did not currently have enough knowledge on this subject to make an informed decision and that Foundation Scotland would prepare a briefing paper for the next meeting.

ACTION: FS to prepare a briefing note on Endowment Funds for the next Panel meeting.

7. Any other business

No other business.

8. Date and venue of next meeting

Monday 21st October 2019, 7.00 pm, Ballantrae Village Hall

Summary of Actions:

Action	By whom	By when
FS to update Panel records	FS	ASAP
FS to contact Colin McNally to discuss his resignation	FS	ASAP
FS to forward promotional text and posters to Fiona and Mhairi respectively	FS	ASAP
FS to upload October 2018 Panel minutes on to FS Website	FS	ASAP
FS to include Village Development Plan on next meeting agenda	FS	Oct 2019
FS to prepare a one page briefing note on Endowments Funds	FS	Oct 2019