

## MINUTES

E.On Camster Community Fund Panel Meeting  
Wednesday 25 May 2016 in Watten Hall

### Panel Members present

Watten (W): Jim MacDonald (JM) – chairperson; Valerie Mackenzie (VM); Lesley Young (LY); John Sinclair (JS).

Latheron, Lybster, & Clyth(LLC): Margaret Larnach (ML); Duncan Winfield (DW); Bob McGechan (BM).

Tannach & District (T&D): John Inkster (JI); Adreain Gill (AG); Linda Malik (LM).

### Others present:

Carol Elliot (CE) - Foundation Scotland; Val McIver (VMc) – Platform PR (E.ON Representative).

### Apologies:

T&D - George Heppel.

### Not present:

LLC - Maureen Coghill.

### 1. Welcome, Introductions, apologies, Quorum:

JM welcomed everyone to the meeting. Apologies as above. Meeting quorate.

### 2. Panel Update:

- **Minutes of last meeting** (16 March 2016)
  - Approval - Proposed as a true record by JI and seconded by LY.
  - Matters arising not on agenda – none.
  - Outstanding actions not on agenda:
    1. VMc passed the E.ON DVD to BM.
- **Confirmation of members**

Following John O'Doherty's resignation from the T&D CC LM is now the CC's rep on the Panel.
- **Register of Interest updates**

No updates besides LM to add to list.

### 3. Fund Update:

- **Awards – updates/changes**
  - i. Thrumster Parent Council, advised by phone £968 being repaid due to savings made on IT project, will be repaid to T&D pot when received.
- **Fund statements and grant making reports** considered in depth at last meeting and no additional awards made since so verbal update given. Summary of money available to spend on agenda.

- i.* £58.40 (petty cash) and £137.38 (interest) paid in to generic pot.
- ii.* £11,360 (Thrumster Hall) reallocated to T&D pot.
- iii.* Yarrows Heritage Trust £651.43 repaid to T&D pot.

#### 4. **Applications for decision:**

The Panel was reminded that the additional conditions listed on each assessment would be assumed approved unless agreed otherwise. Panel members declaring an interest left the room when the relevant application was being discussed. A Decision Making Form for each application was completed and signed by a Panel Member.

- 1) **Lybster Golf Club** – A388055  
Grant purpose – To contribute to the cost of a new mower.  
Declaration of Interest – None.  
Decision – Award £4,150.00 (LLC).
- 2) **Highlife Highland** – A394453  
Grant purpose – To start a Caithness-wide junior shinty club for P4-7 pupils, to be held in Watten Village Hall.  
Declaration of Interest – None.  
Decision – Reject.
- 3) **Thurso Golf Club** – A401416  
Grant purpose – To contribute to the cost of purchasing a specialist tractor with flotation tyres and various attachments.  
Declaration of Interest – None.  
Decision – Reject.
- 4) **Lybster Outdoor Bowling Club** – A403276  
Grant purpose – To contribute to the cost of upgrading the bowling green to the standard required to host competitions.  
Declaration of Interest – None.  
Decision – Award £7,350.00 (LLC).
- 5) **Watten School Parent Council** – A403332  
Grant purpose – To purchase IT equipment.  
Declaration of Interest – VM, LY.  
Decision – Award £8,258.00 (W).
- 6) **Elise Lyall School of Dance** – A403735  
Grant purpose – To contribute to the running costs, including lighting and live band, of the school's biennial show.  
Declaration of Interest – AG; VM.  
Decision – Reject.
- 7) **Latheron Agricultural Society** – A403739  
Grant purpose – To replace the group's current portacabin and signage and to purchase a new generator.  
Declaration of Interest – DW.  
Decision – Award £3,500.00 (W £1,000; LLC £1,500; T&D £1,000)

- 8) **Latheronwheel & Latheron Improvement Group** – A403739  
 Grant purpose – To carry out repairs to the Burn Walk.  
 Declaration of Interest – None.  
 Decision – Award £9,120.00 (LLC).
- 9) **Yarrows Heritage Trust** – A404503  
 Grant purpose – To fund advertising costs, t-shirts, marquee/toilet hire and contribute to the cost of specialist demonstrators at the Prehistoric Festivals being held on 26-27 Aug 2016.  
 Declaration of Interest – JI.  
 Decision – Award £8,607.00 (W £2,000; LLC £2,000; T&D £4,607).
- 10) **Thrumster Hall Committee** – A404505  
 Grant purpose – To resurface the hall access road and pathway with tarmac.  
 Declaration of Interest – None.  
 Decision – Award £9,174.00 (T&D).
- 11) **North Land Creative Glass** – A404670  
 Grant purpose – To contribute towards the costs of delivering two community outreach programmes over the next two and a half years.  
 Declaration of Interest – None.  
 Decision – Award £14,104.00 (Y1 - £3,236: W £1,078.67; LLC £1,078.67; T&D £1,078.66. Y2 – £5,365: W £1,788.33; LLC £1,788.34; T&D £1,788.33. Y3 - £5,503: W £1,834.33; LLC £1,834.34; T&D £1,834.33)
- 12) **Thrumster Parent Council** – A404717  
 Grant purpose – To purchase outdoor play equipment.  
 Declaration of Interest – LM.  
 Decision – Award £4,000.00 (T&D).
- 13) **Watten Improvement Group** – A404728  
 Grant purpose – To contribute to the cost of this year's Hogmanay party in Watten.  
 Declaration of Interest – VM.  
 Decision – Award £600.00 (W).
- 14) **Royal National Lifeboat Institution (Lybster)** – A404777  
 Grant purpose – To purchase a storage container to house the group's fundraising equipment.  
 Declaration of Interest – None.  
 Decision – Award £2,787.25 (LLC).

## 6. Summary of decisions

The awards made were summarised and it was checked they had been accurately recorded and no alterations were necessary.

## 7. Any other business

- **Vacancies update.** CE advised the Panel no elections in any of the three CC areas were necessary as the same number of nominations had been received as there were vacancies. Initially, two nominations had been received for T&D but one had indicated they would withdraw should another be received.

The new Community Representatives on the Panel would be: Jo Scott (T&D); Liz Hewitson (W); Alan Tanner and Alison Kirk (LLC). CE advised she would do an induction session with the new members before the next Panel meeting to which the new members would be invited as observers. The four outgoing members (JI, JS, ML and MC) would be needed at the next Panel meeting to help review the Fund year.

- **Thanks.** To Watten reps for organising refreshments and to JM for chairing meeting so well.

**8. Date of next meeting:** 14 Sept 2016, Venue Learners Little Lodge, Thrumster.  
Agenda: Annual Fund Review; E.ON DVD. **Action 1:** LM to book.

**Actions List from this meeting:**

Ref	Action	Who	When
1	Book Learners Little Lodge for next meeting	LM	By next meeting

**Outstanding actions from previous meetings:**

Ref	Action	Who	When
	None		

APPROVED