



**Old Luce Community Fund  
Advisory Panel Meeting  
Mon 28<sup>th</sup> April 2017, 8.00 p.m.  
Glenluce Village Hall, Glenluce**

**Present:**

Allan Ross  
Boyd McIntosh  
David Ferguson  
Fred Murray (Old Luce Community Council)  
Ian Paterson (Old Luce Community Council)  
Marion Muir  
Nigel Miscampbell  
Lesley Goodchild

**In attendance:**

Cara Gillespie (Foundation Scotland)  
Karen Slattery (Foundation Scotland)

**1. Welcome**

Allan welcomed everyone.

**Apologies**

There were no apologies.

**2. Panel Updates**

Minutes of last meeting

i. Approval

The minutes of the last meeting (16<sup>th</sup> January 2017) were approved. Minutes proposed by Marion Muir, seconded by Lesley Goodchild.

ii. Matters arising not on agenda

Fuel Poverty – there was a recap on £15,000 Energy Action Scotland money that was provided by Barlockhart wind farm for Old Luce. CG initiated contact with EAS again but has heard nothing back. Specialist agencies would be best to identify need, with door to door surveys, energy audit. There is potential for the Development Trust to take the lead on this. There is also £13,000 unclaimed household payments that RES has paid to the fund and could also be used for energy efficiency / fuel poverty initiatives in the area.

iii. Outstanding actions

Poster to promote Fund had been drafted but not circulated.

## **Action: Circulate draft poster publicising fund- FS**

### **3. Fund Updates**

#### Fund statements

Cara presented distribution Fund Statement covering the period 01 October 2014 to 11 April 2017. It was agreed that going forward the statement will exclude historical information.

It was noted that for the first time the Fund was in deficit due to a number of large outstanding grants awarded to the Development Trust. Cash flow decisions will need to be made in future, such as capping applications.

For July applications no money is currently available. Income is however expected in August, with additional money expected from Artfield & Balmurrie Fell and Kilgallioch construction.

**Action: FS to draft letter from Panel to Trust that they are not in a position to offer very large grants and that priority will be given to other groups. OL Panel**

#### Endowment Fund Statement

Reports come out at end March and September. 31<sup>st</sup> March balance was £26,641.24. Actual report will be circulated for the July meeting.

**Action: Circulate Endowment Report with next meeting papers. FS**

#### Pipeline funds

DGC had confirmed the Airies fund (which it is administering) will be available for the 2018/19 financial year. The share Old Luce will receive is £29,200.

### **4. Grant Applications**

It was noted there were no new applications for the Panel to consider. The outcome of applications to the February round were noted as follows:

Old Luce Development Trust (A434312) had applied for £230,135, to purchase and redevelop the Brambles café site in Glenluce. This was a match funding application for the Scottish Land Fund and it had been agreed the Panel would make a decision by email to meet the Trust's deadline of end of March for the Land Fund. The Panel did so and approved the award.

Boyd McIntosh and Nigel Miscampbell both declared an interest and did not take part in the discussion or decision.

There was a Panel debrief on the Brambles decision amongst the remaining Panel members. Some concerns were noted regarding the high cost of the project and also a lack of clarity about the operating arrangements of the refurbished café. There was also a discussion about cash flow and the large grant Terms and Conditions were outlined.

It was agreed that notice should be given to OLDLT that a 3 year business plan is expected in advance of building work commencing.

**Action: FS to issue draft letter to OLCF Chair with above information.**

**Action: OLCF Chair to finalise and send letter to OLDT outlining above information**

Home Start Wigtownshire (A436709) had applied for £3,300 for three Wigtownshire-wide support groups. There was not enough focus on Old Luce and beneficiary numbers were very low with proportionate funding being approx. £300. FS suggested that it instead went to the Community Council for consideration as a small grant, which was duly awarded.

Wigtownshire Federation of SWI (A437821) had also applied to the main fund for £562 towards a 100<sup>th</sup> anniversary lunch. Given the request's proximity to the lowest possible level of award from the fund (£500) FS passed the application to the Community Council for consideration as a small grant. It was rejected by the CC based on the fact that it was a 'celebration', not a community event. It was noted FS does often recommend funding celebrations and likely would have looked favourably on this award.

Pipeline applications to the May funding round were noted- Wigtownshire County Golf Club for £100,000 loan / grant and Stranraer Furniture Project for £7,000 running costs.

**5. Panel Recruitment**

A potential local person was proposed by Allan.

**Action: AR to ask potential candidate to contact FS about joining panel.**

It was proposed that an annual advert for panel members should be put in local paper.

**6. Fund Review**

Cara noted that FS recommends annual fund reviews and that OLCF had not yet been reviewed since it was established in 2014. It is timely to do so now, in the light of the Community Pan and establishment of the Old Luce Development Trust. Relationships between the Trust Board, Fund Panel and Community Council could also be clarified and refreshed.

Proposed Fund Review Dates:

- July Panel meeting – Review of grant making criteria
- October meeting – Review of governance and contract and overview for new Community Council members.

It was agreed that FS would bring forward a new draft service contract agreement to replace the old Trust agreement.

A cap on the amount charged by FS was discussed. FS agreed this was open to negotiation.

**Action: FS will circulate some Fund Documents to stimulate panel's thoughts on Fund Review.**

**8. DONM**

The date of the next meeting is Monday 17<sup>th</sup> July at 20:00. Subsequent agreed dates are:

Grant Application Deadline	Panel Meeting
Mon 21 <sup>st</sup> Aug	Mon 16 <sup>th</sup> Oct
Mon 20 <sup>th</sup> Nov	Mon 15 <sup>th</sup> Jan 2018

**Summary of Actions:**

<b>Who</b>	<b>What</b>	<b>When</b>
FS	Circulate draft poster publicising fund	ASAP
OLCF	Letter to Trust outlining the high amount of grants allocated to them and explaining that priority will be given to other groups	Before next meeting
FS	Circulate Endowment Report with next meeting papers	July
AR	Ask potential candidate to contact FS about joining panel	ASAP
FS	Circulate Fund Documents for Fund Review.	Before next meeting
FS	Issue draft letter to OLCF with recommendations for business plan	ASAP
OLCF	Send letter to Trust with above information	Before next meeting