

Galawhistle Community Fund Panel Meeting

Thursday 23rd November 2017, 7.15 pm
Douglas Community Fire Station

MINUTES

Present:

Douglas

Jim Smith
Henry Thompson
David Ellis
John McAleer
Kyle MacMillan

Coalburn

William Prentice
George Smith
Jim McBain
Lesley McCranor

In Attendance: Tom Black (Foundation Scotland) (TB)

1. Welcome and apologies

Jim Smith (Douglas) agreed to chair the meeting.

Apologies were received from Morag Fleming.

2. Minutes of the previous meeting

The minutes of the previous meeting were agreed to be a fair and accurate record. Proposed by George Smith and seconded by Kyle Macmillan. There were no matters arising.

3. Fund statement

Panel noted a fund balance of £60,321.59 for distribution.

4. Grant Making

a. Declarations of Interest

Members declared the following interests, and left the meeting while a decision was made on the relevant grant applications:

John MacAleer: Glespin Community Group
Henry Thompson: Glespin Community Group
David Ellis: Douglas Primary School Parent Council

Jim Smith declared an indirect interest in Douglasdale REAL Group, as a previous member. He abstained from decision making, but remained in the room.

b. Decisions

Applicant Name	Application No.	Purpose of Grant	Amount Awarded	Further conditions of grant / feedback to applicant
Coalburn Miners Welfare Charitable Society	A456151	To supply, install and configure 12 laptop computers and to purchase 12 software licenses for a community learning programme and wider community access.	£5,990.00	Further conditions of grant: <ul style="list-style-type: none"> That evidence is supplied that funding for the delivery of the ICT training classes has been secured.
1st Douglas Brownies	A458287	To pay for weekly hire of the hall and yearly membership subscriptions to the County.	£600.00	Feedback to applicant: The Panel encourages the group to continue with their local fundraising efforts, through events, bag-packing and the like. This is seen as important in both improving the group's financial position and in engaging with the local community.
1st Douglas Rainbows	A458312	To pay for weekly hire of hall and yearly membership subscription to County.	£800.00	Feedback to applicant: The Panel encourages the group to continue with their local fundraising efforts, through events, bag-packing and the like. This is seen as important in both improving the group's financial position and in engaging with the local community.
Coalburn IOR Pipe Band	A459877	To re-roof and clad the exterior of Coalburn Pipe Hall as part of a major internal and external refurbishment project.	£20,000.00	Further conditions of grant: <ul style="list-style-type: none"> That evidence is provided that the preferred contractor has adequate, current professional indemnity insurance. That copies of the two further quotes received for the work are provided to Foundation Scotland. That evidence is provided that the Band has secured all necessary permissions and consents, such as building warrant or planning permission, from the local authority.
Skills Exchange Scotland CIC	A460019	To establish a weekly job club in both Coalburn and Douglas.	£8,452.00	Feedback to applicant: The Panel would require any future applications of a similar nature to show matched funding from other sources.
Glespin Community Group	A460032	To contribute to the refurbishment of the village hall and to purchase benches, plants and hanging baskets for the village.	£3,500.00	Feedback to applicant: The grant is towards the following items only: <ul style="list-style-type: none"> Carpet Painting and decorating

				<ul style="list-style-type: none"> • Chair covers. <p>Further conditions of grant: That the organisation's annual accounts to end March 2017 are provided to Foundation Scotland as soon as they are available.</p>
Lanarkshire Womens Group	A460167	To provide creative learning sessions, discussions and outings for women in South and North Lanarkshire and fund a project officer to organise and oversee the running of those activities.	None	A grant offer was not made for the following reason: There is no evidence that a grant would provide benefit to resident's within the Fund catchment at this point; the group has no members in the area.
Douglas Primary Parent Council	A460268	To provide additional outdoor equipment for the recreational and educational benefit of the children attending Douglas Primary School.	Deferred	<p>Feedback to applicant: While the Panel appreciates the benefits that the project can bring for young people in Douglas, and is supportive of the project in principle, it requires further information in order to make a decision on any grant award. The lack of a detailed budget as part of the application meant it was not clear what items will be purchased and installed, nor what level of grant may be justified. The group is therefore welcome to have the application considered at the next round of award making, but should submit the following information to Foundation Scotland by 1st March 2017:</p> <ul style="list-style-type: none"> • A copy of the Parent Council's latest annual accounts, independently verified and signed as such. • A detailed budget for the project, along with firm quotations from suppliers on the local authority's approved supplier list. • Clarification of the position regarding any VAT due on the equipment to be purchased with the grant. • Written evidence that all partnership funding for the project has been secured. • Written evidence that the local authority will take on responsibility for future inspection, maintenance and insurance of the equipment to be purchased with the grant.

Douglasdale Real Group	A460344	To purchase an All-Terrain Vehicle (ATV) and winch kit for path maintenance and to pay volunteer training costs.	£9,340.00	<p>Feedback to applicant: The grant is for the purchase of the following items:</p> <ul style="list-style-type: none"> • Honda TRX FA6 ATV • Winch Kit • Logic System 20 Chassis. <p>Further conditions of grant: That a copy of the group's insurance be provided to Foundation Scotland evidencing cover in relation to the ATV and use of chainsaws (post-payment).</p>
Douglas Gala Day	A460356	To run the Gala and purchase new equipment, for the next three years.	Defferred	<p>Feedback to applicant: While the Panel appreciates the benefits the Douglas Gala Day offers, it requires further information in order to make a decision on any grant award. The lack of a detailed budget as part of the application meant it was not clear what the event costs nor what level of grant may be justified. The group is therefore welcome to have the application considered at the next round of award making, but should submit the following information to Foundation Scotland by 1st March 2017:</p> <ul style="list-style-type: none"> • A copy of the group's constitution, showing the group is set-up on a not-for-profit basis. • A copy of the group's latest annual accounts, independently verified and signed as such. • A detailed budget for each year of the project, outlining the items required, quantities of each, how each cost has been identified or calculated, and which items would be paid for by a grant from this Fund. • A single quotation for each item over £200 in value, and three quotations for each item over £2,000 in value. • Further information on how volunteers (other than the committee) are involved and what procedures are in place to support them.
Total			£48,682.00	

c. Micro-grants

Panel agreed to consider potential for micro-grants at their next meeting. Billy Prentice asked Tom Black whether Foundation Scotland could provide a sample application form for Coalburn Community Council to use for this purpose. Tom confirmed he would provide these, and offered to meet with the Community Council to give a briefing on running a micro-grant scheme, including charitable purposes.

5. Dates for next round

Dates for 2018 grant-making were agreed as follows:

Application deadline	Panel meeting
Thursday 1 st March 2018	Thursday 19 th April 2018
Thursday 13 th September 2018	Thursday 1 st November 2018

6. Fund promotion

TB to provide posters and text for websites / e-mails / Facebook pages, for Panel to distribute in advance of next application deadline. **Action: TB**

7. Any other competent business

None.

8. Date and venue of next meeting

7.15pm on Thursday 19th April at Coalburn Miners Welfare Institute / One-Stop-Shop.

Panel agreed that the location of meetings would alternative between the two communities. Also that meetings would be held in local community enterprise venues, such as Douglas St Bride's Centre and Coalburn Miners Welfare Institute, so as to support these.

Summary of actions

Item	Description	Date	Person
6	Prepare and send publicity material for 2018 to Panel Members		TB
6	Distribute publicity material for next rounds		All