



VENTIENT ENERGY WESTFIELD (KINGLASSIE) COMMUNITY FUND FACTSHEET

*** PLEASE REFER TO THIS WHEN COMPLETING THE APPLICATION FORM ***

What is Ventient Energy Westfield (Kinglassie) Community Fund and who is it for?

This charitable fund is provided by Westfield Wind Farm Limited (WWFL) the company which owns and operates the Westfield wind farm in Fife. WWFL is a subsidiary of Ventient Energy. The Fund supports community projects benefitting those living in the area covered by Kinglassie Community Council. It was opened in 2014.

How is the Fund managed, and who makes decisions about it?

The Fund is held and administered by a charity, Foundation Scotland. Although the Foundation receives and processes applications, a local Panel representing those who live, work or volunteer in the Kinglassie area makes recommendations on awards from the Fund. The Westfield Kinglassie Community Fund Panel comprises three members appointed by Kinglassie Community Council, three members appointed by Kinglassie Action Group and a number of members of the wider community.

For more information on the Panel and the individuals who currently sit on it, visit <https://www.foundationscotland.org.uk/communities/funds/westfield-kinglassie-panel/>

Who can apply for a grant?

Applicants must fulfil the following conditions to apply for a grant:

- The proposal is for projects or activities consistent with at least one of the Fund aims (see 'What will the Fund support' below).
- Applicants have a constitution (governing document or set of rules) and are set up on a not-for-private-profit basis. Applicants do not need to be registered charities to apply.
- Applicants provide their latest set of accounts signed by an independent / third party.

How much is available?

Starting in 2014, an annual amount of £20,000 will be paid into the Fund for the operating life of the wind farm, which is expected to be 25 years. After the first few years, it will start to rise in line with inflation.

What sizes of grants are available?

The minimum level of award available is £250 and the maximum is normally £4,000.

However, applications for more than £4,000 will be considered in exceptional circumstances. Those wishing to apply for more than £4,000 are advised to call the Fund administrator (contact details below) to discuss their application before submitting.

Requests to fund up to 100% of the relevant costs can be considered but applicants are encouraged to

seek other funds too, either through local fundraising or other sources.

If your grant request is for less than £250 you can apply for a Micro Grant administered by Kinglassie Community Council. Individuals or un-constituted groups can also apply for Micro Grants. Please contact the Community Council secretary for more information.

How many applications can I submit?

Eligible groups may also apply for grants towards more than one project at any time, on separate application forms.

What will the Fund support?

The Fund provides grants to support charitable activities that:

- Enhance quality of life for local residents.
- Contribute to vibrant, healthy, successful and sustainable communities.
- Promote community spirit and encourage community activity.

Grant requests to support a wide range of costs and activities will be considered, e.g. equipment costs, running costs for local groups, staff or sessional worker costs, consultations, maintenance or refurbishment of community facilities, and so on.

The Fund does not guarantee to support the regular (annual) activity of groups each year.

What cannot be funded?

The Fund cannot support the following types of activity:

- Projects which do not primarily benefit people living within the area served by Kinglassie Community Council.
- The advancement of religion or politics (including requests to support the core activities or religious or political groups)
- The purchase of second-hand vehicles.
- Trips abroad.
- The repayment of loans or payment of debts.
- Costs already incurred or activities which will take place before we have made a decision on an application (retrospective funding).
- Activities understood to be the responsibility of statutory authorities.
- Anti-Wind Farm/renewable energy activities, including activities contrary to the interests of The Ventient Energy group and its subsidiaries.

What are the deadlines and timescales?

The Fund is open to applications on a rolling basis: groups may apply at any time.

Grant awards must be spent within one year of being awarded unless otherwise agreed by the Fund Panel.

How can I apply?

You can apply online or download an application form at

<https://www.foundationscotland.org.uk/programmes/westfield-kinglassie/>

Completed and signed applications can be emailed with supporting documentation to communitybenefit@foundationscotland.org.uk or posted to:

**Programme Administrator
Foundation Scotland
15 Calton Road
Edinburgh EH8 8DL**

What if I have more questions?

For further advice or information on the Fund or to discuss your application, please contact the Programme Administrator on 0131 524 0300 or via communitybenefit@foundationscotland.org.uk



Foundation Scotland is registered as a Scottish charity (SC022910) and is a company limited by guarantee (SC152949) with its registered office at 15 Calton Road, Edinburgh, EH8 8DL.