

Vattenfall Clashindarroch Community Fund Policy on School Transport Applications

- 1) The Panel will fund the actual transport costs for primary schools taking its pupils for swimming lessons, setting aside £7,000 each year in total for that purpose;
- 2) Application should be made by the school's parent council, rather than by the school itself. Where there is no school parent council, an application will be accepted from the school;
- 3) The school parent council should submit an application on the Fund school transport application form, setting out the swimming trips for each school year and the transport costs involved, together with the most recent set of independently examined accounts, and its constitution (only needed if FS has not already seen it, or if it has been amended in the last year). If application is made by the school itself, these do not need to be supplied;
- 4) Each parent council would be expected prior to the drawdown of a subsequent year's grant to provide a completion report detailing the school activity funded with the grant and the outcomes achieved as a result;
- 5) If a school does not send its pupils to swimming lessons, then no grant will be payable, and any grant paid over for that purpose will be returned to the Fund, and may not be used for any other purpose;
- 6) So long as the administrative requirements set out in (3) and (4) above have been complied with, Foundation Scotland will process the grant administratively without it requiring be submitted to a meeting of the Panel. A report on awards made under the scheme will be submitted to each Panel meeting;
- 7) These grants will be awarded annually;
- 8) This scheme will be reviewed after three years (at the June 2020 meeting of the Panel), and there is no guarantee that the Panel will agree to fund it after that point;
- 9) Awards will be made only to those schools situated within the Fund Area of Benefit, plus Mortlach Primary School, which covers the Cabrach area;

- 10) Although there is normally a restriction on an applicant being awarded more than one grant in each Fund year (July to June annually), a grant under this scheme does not count for that purpose, and school parent councils will still be able to apply to the Fund for any other project, with the exception of transport costs for school trips;
- 11) Individual community councils/association also have the option of awarding micro-grants to school parent councils in the relevant community council area for any charitable purpose.

22 March 2018