



An Suidhe Wind Farm Community Fund

Panel Meeting

Brander Lodge Hotel, Bridge of Awe

21ST November 2018, 3pm – 5pm

Minutes

Present: Agnes Fleming (Dalavich Improvement Group), Andrea Henderson (Furnace community), Catriona O'Keeffe (Glenorchy & Inishail Community Council), Alan Kettle-White (Eredine community), Adrian Davis (Inveraray Community Council).

In attendance: Tom Black (Foundation Scotland)

Apologies: Lynda Syed (Furnace Community Council), Irene McClounnan (Dalavich community), Paul Honey (Inveraray Community Council).

1. Welcome and Introductions

Adrian Davis agreed to chair, Tom Black to take minutes.

2. Minutes of the previous meeting and matters arising

The minutes of the previous meeting were approved with one minor amendment (typo).

There were no matters arising.

3. Panel membership & register of interest

Lynda Syed, chair of Furnace Community Council (FCC) replaced Mike Masters as FCC representative.

Paul Honey had stood down from Inveraray Community Council (ICC). Foundation Scotland had had no communication from ICC as to a replacement Panel member. Linda Divers was believed to be the current chair, and Argyll & Bute Council's Cllr Elaine Robertson may be able to provide contact details.



Action: Tom Black to endeavour to get contact details for ICC, provide ICC with a role description and request details of their new representative on the Panel.

Andy Henderson and Adrian Davis had reached the end of their term as Panel Members. Both were 'wider' i.e. non-community council representatives. They could re-stand but the positions must be openly advertised in the local areas, to give others the opportunity should they wish to come forward.

Action: Tom Black to provide a role description, nominations form and advertisement to FCC and ICC for distribution locally.

Andy Henderson had become a Trustee of Furnace Community SCIO.

Action: Tom Black to update Panel Register of Interest.

4. Fund business

a) Fund statement

A Fund balance of £47,794.72 was available for distribution.

Panel asked that in future the Fund statement and grant making report be provided as separate documents. **Action: Tom Black.**

b) Fund report

Tom Black had circulated a report on Fund activity over the first seven years of its operation. This was welcomed and information on where the money had gone was considered useful. There were no further comments on the report content.

c) FS Panel survey report

A report had been produced by Foundation Scotland on the results of its latest survey of Panel members it supports across Scotland. This highlighted the successes and challenges of Panels / community benefit funds and views on the Foundation's performance. Panel did not wish to see the report.

d) Changes to FS grants payment system

Foundation Scotland was no longer making grant payment by cheque; all payments would be by bank transfer only.

5. Grant-making

a) Declarations of interest



Andrea Henderson: A492888 Furnace Community SCIO (Trustee and applicant)

Catriona O’Keeffe: A493229 South Lochaweside Community Company (Director) and A493585 Portsonachan Village Hall (Committee Member).

Panel agreed that both members could stay in the room during discussions on the above applications, but would not take part in decision making on them.

b) Assessment reports & decisions

Six assessment reports were reviewed and award decisions made as follows.



Applicant	Purpose of Grant	Awarded	Feedback / Further conditions of grant
Inspire Inveraray	To contribute to the cost of updating the structural survey of the community hall, erecting security fencing, analysing community evaluations, and publicity/printing costs.	£5,200.00	None.
The PCB Foundation	To fund a self-management workshop in Argyll and Bute which will support the group's 10 registered service users in the Fund area and members of their support circle.	£1,411.00	<p>Panel had concerns about accessibility of the workshop for those living in the remote communities within the An Suidhe Wind Farm Community Fund area, and have therefore have included a specific condition of grant. If there are transport barriers to participation, Panel has approved up to £200 further costs for overcoming those.</p> <p>Further conditions:</p> <ul style="list-style-type: none"> • That the PCB Foundation confirms a) attendee numbers, b) any transport issues impacting on attendance, and c) how the Foundation plans to address the situation where transport is a barrier to participation, prior to the release of the grant.
Furnace Community SCIO	To contribute to the purchase of the Furnace village store and post office.	£10,000.00	<p>Further conditions:</p> <ul style="list-style-type: none"> • That payment of the grant is conditional on evidence of need in relation to the final sum of local sponsorship forthcoming. • That the results of the community consultation are made available to Foundation Scotland. • That the most recent accounts of the Furnace Village Store are provided.



			<ul style="list-style-type: none">• That evidence be provided that all matched funding has been secured.• That the FCS business plan and the business plan of the proposed tenant is provided.• That a copy of the lease agreement with a tenant manager for the shop is provided.• That a copy of the title deeds to the property, in the name of Furnace Community SCIO, be provided to Foundation Scotland (post-payment of the grant).• That, should the property be sold on by the awardee, the grant funds be re-paid to An Suidhe Wind Farm Community Fund, reducing on a pro-rata basis to £0 by the seventh anniversary of the grant payment. This should be enacted through a note with the title deeds (letter of limitation) or a separate legally binding agreement and registered with the Scottish Land Registry, at the awardees expense.
South Lochaweside Community Company	To purchase and install two public access defibrillators in Portsonachan Village Hall and Ardbrecknish.	£5,320.00	Further conditions: <ul style="list-style-type: none">• That a copy of the accounts for the year to 30 April 2018 signed by an independent examiner is supplied to Foundation Scotland.• That written permission from the owners of Ardbrecknish House to the siting of the defibrillator cabinet and its connection to the electricity supply at the House is provided to Foundation Scotland.• That all three defibrillators are registered with the Scottish Ambulance Service once installed, and the requirements for ongoing registration with the Scottish Ambulance Service are adhered to.



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Mid-Argyll Community Enterprises Ltd	To contribute to the purchase of an adjacent building and its subsequent redevelopment to provide for a café, therapy and activity rooms, and a soft play area for young children.	£0.00	Rejected. The Panel consider there to be insufficient evidence that any significant number of residents from within the An Suidhe Wind Farm Community Fund area will benefit from the project.
Portsonachan Village Hall	To purchase 60 chairs and a chair trolley.	£ 5227.73	Further conditions: <ul style="list-style-type: none"> • That the hall committee confirms in writing to Foundation Scotland that it will undertake to amend its financial procedures so that two authorised signatures are required for all transaction (cheque or electronic).
Total		£27,158.73	



A balance of £20,635.99 was carried forward.

c) Micro grants

All micro-grant instalments had been paid out in 2018/19 as follows:

- Dalavich Improvement Group: June 2018
- Glenorchy & Innishail CC: August 2018
- Furnace CC: September 2018
- Inveraray CC: July 2018.

The 2019/20 instalments would be paid out on receipt of completion reports.

Action: Community Council / DIG representatives to ensure micro-grant completion reports are submitted to FS as soon as possible after 31st March 2019.

6. Planning for 2019

a) Fund promotion

Action: Tom Black to circulate 2019 promotional poster to Panel members at start of April.

Action: Tom Black to ensure a press release covering awards made and 2019 application deadlines is circulated to local press (Argyll Advertiser, Oban Times and Press & Journal).

b) 2019 Fund dates

Application deadline to be 7th October, Panel meeting 20th November.

Action: Tom Black to update Fund webpage.

7. AOCB

None.