



**Old Luce Community Fund  
Advisory Panel Meeting  
Mon 16<sup>th</sup> April 2018, 8.00 p.m.  
Glenluce Village Hall, Glenluce**

**Present:**

Marion Muir  
Allan Ross  
David Ferguson  
Fred Murray (Old Luce Community Council)  
Ian Paterson (Old Luce Community Council)  
Boyd McIntosh  
Nigel Miscampbell  
Lesley Goodchild  
Claire Hunter

**In attendance:**

Cara Gillespie (Foundation Scotland)

**Apologies**

None

**1. Welcome**

Lesley welcomed everyone to the meeting.

**2. Panel Updates**

Allan indicated he was willing to stay on the Panel, having handed over the baton of Chair to Lesley.

**a. Minutes of last meeting**

**i. Approval**

The minutes of the last meeting (15<sup>th</sup> January 2018) were approved. Minutes proposed by Fred Murray, seconded by Allan Ross.

ii. **Matters arising not on agenda- None**

iii. **Outstanding actions- none**

iv. **Policy Updates - None**

v. **Foundation Scotland updates - None**

### **3. Fund updates**

#### **a. Fund statement & grant-making report**

Cara presented the distribution Fund Statement covering the period 01 October 2017 to 30 March 2018. This shows an overall balance of £37,713.01 available for distribution.

RES has paid the additional index-linked amount for the Glenchamber community benefit contribution. The CREPL and Kilgallioch payments had also both been received.

#### **b. Cashflow projection**

This was presented and noted that all sub-funds are in credit, apart from Kilgallioch. That sub-fund is showing a deficit of £96,752, as a result of the Brambles award to OLD T, although this has not yet been drawn down. The next annual payment of £179,250 in early 2019 will address this. The first Airies fund payment had not yet been received, but FS is pursuing this with D&G Council.

### **4. Grant applications**

Applicant	Purpose	Amount requested	Amount awarded	Declarations of Interest/ Comments/ Conditions/ Feedback to applicant
A471577 Old Luce Development Trust	To employ a Development Officer for three years.	£74,882 over three years	£74,882 over three years	<b>Feedback to applicant:</b> The award is offered in three annual allocations of £24,004 in year one, £23,178 in year two and £27,700 in year three. The Panel understands there is a need for a flexible approach to this new role, and is content for the Trust to over or under spend on individual elements of the project budget within these annual amounts, as is necessary to respond to evolving circumstances. <b>Conditions of award:</b> That the post is widely advertised and a fair, open and transparent recruitment and selection process undertaken.

				That the appointment and start date is confirmed to Foundation Scotland. That payments in the second and third years are subject to satisfactory monitoring reports on the previous year's activity. The amounts paid may be reduced accordingly if less funds are required.
A473067 Luce Valley Church of Scotland	To produce quarterly editions of the Luce Valley News over three years.	£2,580 over three years	£2,580 over three years	<p><b>Feedback to applicant:</b> The award will be paid in three annual installments of up to £860 per year. Grant payments in years 2 and 3 are subject to approval of a satisfactory monitoring report on the previous years' activities.</p> <p><b>Conditions of award:</b> That, in the first year, New Luce Community Council is approached for a contribution to the costs. If this approach is successful, grant payments in years 2 and 3 from this fund may be reduced accordingly. That a minimum of 50% of the magazine content is dedicated to secular community news, and that the magazine is open to publishing content from members of all faiths or none. That Foundation Scotland is provided with an electronic copy of each edition. That grant payments in years 2 and 3 are subject to approval of a satisfactory monitoring report on the previous years' activities.</p>

## 5. Panel Recruitment strategy

Lesley and Cara had prepared a paper for the Panel, outlining suggestions for new Panel member recruitment. It was agreed that FS would provide A5 fliers and A4 posters including some laminated posters, which Fred and Lesley agreed to leave in the shop (fliers), and put up in both halls, the Doctor's surgery and other locations around the community. FS would also

produce an ad for the next Luce Valley newsletter and the Old Luce website and Facebook page.

**Action: FS to produce posters, fliers and electronic versions of adverts. Lesley & Fred to circulate hard copies. FS to arrange ad in Luce Valley news and Old Luce website & Facebook page.**

Succession planning

Allan, Marion & Nigel had all previously expressed interest in retiring. It was agreed that all would stay on for the time being, until new members could be recruited.

**6. Any other business**

Timing of meetings

It was agreed to aim for a 7.30 p.m. start going forward, so long as the Hall was available- FS to check.

**Action: FS to check hall availability/book for 7.30 p.m. Panel meetings**

**7. Date & venue of next meeting.**

The next Panel meeting will be held on Monday 16<sup>th</sup> July in Glenluce Hall

The next application deadline is Monday 21<sup>st</sup> May.

**Summary of actions**

<b>Who</b>	<b>What</b>	<b>When</b>
FS + Lesley & Fred	Produce posters, fliers and electronic versions of adverts. Lesley & Fred to circulate hard copies. FS to arrange ad in Luce Valley news and Old Luce website & Facebook page	ASAP
FS	Check hall availability/book for 7.30 p.m. Panel meetings	For next meeting