#### GREENCOAT CARCANT WIND FARM (MOORFOOT) COMMUNITY FUND PANEL

#### NOMINATION FORM

#### Greencoat Carcant Wind Farm (Moorfoot) Community Fund Panel exists to guide how funds should be distributed from the Greencoat Carcant Wind Farm Community Fund in Moorfoot, including grant awards to community groups and charities.

#### The Panel meets 1-2 times each year, and helps with publicising the Fund locally. It is supported by Foundation Scotland, an independent grant making charity that administers the Community Fund on behalf of local communities.

#### The Panel comprises up to seven members:

#### Two members appointed by Moorfoot Community Council from amongst its members

#### Three further members, one to be appointed from the management committees of each of the three community halls within the Moorfoot area

#### Two further members, appointed from the wider community on an open and transparent basis (‘wider community members’).

#### Spaces have now arisen for new members. If you live or volunteer in the area and are aged 16 or over, you are eligible to put yourself forward to serve on the Panel. If you would like to do so, please read the Panel Member Role Profile, which you can find further down this form.

#### Please then complete this form and return it to Malcolm Jack of Foundation Scotland (malcolm@foundationscotland.org.uk). Completed forms must be submitted by Monday 24th May 2021.

**Contact Details**

|  |  |
| --- | --- |
| Your Name: |  |
| Your Date of Birth: |  |
| Home Address:(house name/number and street) |  |
| Village/town/city: |  | Post Code: |  |
| Telephone: Day |  | Evening: |  |
| Telephone: Mobile |  |
| Email Address: |  |
| Your date of birth (if under 18): |  |

**Interest, knowledge & experience**

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| --- |
| Please indicate which, if any, of the following you are particularly interested in or have specialist knowledge or experience of: |
| Health & well being | [ ]  | Sport & exercise | [ ]  |
| Arts, culture & heritage | [ ]  | Young people | [ ]  |
| Older people | [ ]  | Families & young children | [ ]  |
| Education, training & lifelong learning | [ ]  | Local economy, tourism & enterprise | [ ]  |
| Infrastructure (housing, transport, communications) | [ ]  | Environment | [ ]  |
| Community facilities, leisure & recreation | [ ]  | Building community capacity(strengthening local groups) | [ ]  |
| Other (please state): | [ ]  | Other (please state): | [ ]  |
|  |  |  |  |

**Supporting Statement**

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| We want the make-up of the Panel to reflect a range of interests, experience and age groups, and the diversity of your community. In the event of more nominations being received than there are available places on the Panel, Foundation Scotland and the Community Council will determine a process for appointing Panel members. The statement you provide below will assist this process.Please provide a brief statement of up to 150 words explaining why you are interested in joining the Panel and what you feel you would bring to it: |
|  |

**Virtual meetings**

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| Panel meetings are sometimes held via Zoom video-conferencing or by conference phone call, particular since the Covid-19 situation. Panel papers are distributed by email. We want to ensure that nobody is excluded from participating, and what support (if any) we can provide, so please let us know your current IT situation: |
| **Internet access** – please tick whichever most applies to you: | [ ]  good broadband access[ ]  poor/variable broadband access[ ]  good mobile internet access[ ]  poor/variable mobile internet access[ ]  I don’t have internet access |
| **Laptop/computer/tablet** – please tick whichever most applies to you: | [ ]  I have a laptop or PC with camera[ ]  I have a tablet/IPad/ChromeBook or similar device[ ]  I don’t have a laptop/computer/tablet with camera |
| **Using a laptop/computer/tablet** – please tick whichever most applies to you: | [ ]  I am comfortable using a laptop/computer/tablet[ ]  I would like some help in using a laptop/computer/tablet |

**Additional Support**

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| We want to ensure all Panel members have equal opportunity to participate in Panel activities. Please let us know if there is any support you might need to do so: |
|  |

**Declaration**

*I am a resident or volunteer within Moorfoot Community Council area, am over 16 years or age, and would be willing to serve as a member of the Panel and wish to put myself forward for consideration. I understand that in the event that more nominations are received than there are Panel spaces, Panel members will be appointed by a selection process to be determined by Foundation Scotland and the Community Council.*

|  |  |
| --- | --- |
| Signed:(typing your name is fine) |  |
| Date: |  |

Please send your signed nomination form to:

**Malcolm Jack,** **malcolm@foundationscotland.org.uk**

If you require this form provided in large print, braille, or another language, please contact Malcolm as above or by telephone on 07718 770319.

#### GREENCOAT CARCANT WIND FARM (MOORFOOT) COMMUNITY FUND PANEL

#### ROLE PROFILE

**Overview**

Greencoat Carcant Wind Farm (Moorfoot) Community Fund Panel is an informal body of local residents drawn together to **guide** **how funds should be distributed** from the Greencoat Carcant Wind Farm Community Fund in Moorfoot**, including grant awards to community groups and charities**.

The more mixed and diverse the Panel members, the more representative of the local community it is likely to be. However, all Panel members should be well informed about and take a healthy interest in community issues and activities and be keen to see the funds make a real difference to their community.

Panel members for this voluntary role will be identified through a fair and transparent process. They will be expected to serve for up to three years, but may stand for re-appointment therafter. A conflict of interest policy exists to ensure that Panel members are not involved in decisions about applications from groups they may be involved with.

**Key responsibilities**

* **Determining and reviewing the Fund Strategy:** Panel members will decide the Fund’s priorities, award sizes, deadline frequencies, and general fund distribution and grant-making approach.
* **Attend induction and any further training:** Led by Foundation Scotland, this will focus on building an effective Panel that understands its role and responsibilities, the grant making process, and policies relating to the work of the Panel.
* **Reviewing assessment reports:** Foundation Scotland will assess all grant applications to the Fund. Panel members will review the assessment reports provided to them in advance of Panel meetings. The number of assessment reports will depend on how many applications there are to the Fund.
* **Attending Panel meetings and making award decisions:** At these meetings, the Panel will make decisions on grant awards. Panel members will also learn about progress regarding awards made, the Fund’s financial position, and receive general updates about the Funds.
* **Championing and promoting the Fund locally:** Panel members will be encouraged to play a role in promoting the availability of funds and championing their success, e.g. by distributing posters, forwarding emails, promoting on local social media, attending occasional publicity events and by word of mouth.
* **Provide information on the Fund to represented organisations:** Panel members nominated by Moorfoot Community Council or a community hall will share information on Fund activity with their organisation to ensure it is informed of awards made and any other relevant details.

**Additional information:**

* The Panel can expect to receive the support of named staff members at Foundation Scotland, who will provide advice and information for example on grant-making and good practice in dealing with community funds.
* The number of Panel meetings is agreed by the Panel annually and may change in future years. Currently there is usually one award-making meetings annually, plus sometimes a second meeting to conduct an overall review of the Fund and its activities. The meetings are held in Moorfoot or virtually. Depending on the volume of business, they tend to last around two hours.
* This is a voluntary role but all reasonable expenses incurred by Panel members in relation to the role can be met from the Fund, e.g. travel or childcare costs. Such costs are expected to be kept to a minimum.
* Foundation Scotland promotes openness and transparency in its community benefit work and will make brief information about Panel members available on our website. This will not include contact details or sensitive information.

For further information or a chat about what the role would involve, or require this form provided in large print, braille, or another language, please contact **Malcolm Jack at Foundation Scotland** (malcolm@foundationscotland.org.uk).