

GORDONSTOWN WIND FARM COMMUNITY FUND (AUCHTERLESS, INVERKEITHNY & FISHERFORD)

Panel Member Role Profile

Overview

Gordonstown Wind Farm Community Fund (Auchterless, Inverkeithny & Fisherford) is provided by Ventient Energy, owners and operators of Gordonstown Wind Farm. Not-for-profit groups and organisations working to benefit people in the Auchterless, Inverkeithny & Fisherford area (defined as the Community Council boundary) can apply for grant support.

The Panel is an informal body of residents drawn from the Auchterless, Inverkeithny & Fisherford area for the following purposes:

- To review the Fund's purpose and priorities, informed by wider community engagement
- To advise Foundation Scotland on grant awards from the Fund
- To advise Foundation Scotland on how the Fund can be promoted locally and to assist where necessary with that promotional activity
- To work with Foundation Scotland to review how the Fund is operating with a view to ensuring it is widely available, accessible, and achieving impact.

The Fund is administered by an independent grant making charity, Foundation Scotland. The Foundation supports the Panel and carries out all grant making, publicity and financial administration.

Panel members may come from any walk of life. In fact, the more diverse the Panel, the more representative of the local communities it is likely to be. The only qualifications for Panel membership are that you:

- are aged 16 or over
- are resident in the Auchterless, Inverkeithny & Fisherford area
- take a healthy interest in community issues and activities, and
- are keen to see the Fund make a real difference for the communities.

Panel members are selected through an open and transparent process and are expected to serve for between two and four years.

A conflicts of interest policy ensures that Panel members are not involved in decisions about grant applications from groups they are directly involved with.

Key Responsibilities

- **Determine / review the Fund Strategy:** The Panel decides on any local priorities that the Fund should support, award sizes, application deadlines, and so on.
- **Attend an induction session:** Provided by Foundation Scotland, these focus on building an effective Panel that understands its role and responsibilities, the grant making process, and policies relating to the smooth functioning of the Panel.
- **Review assessment reports:** Foundation Scotland assesses all applications to the Fund and provides reports on them for consideration by Panel.
- **Attend Panel meetings and make decisions on awards:** Panel members also review the Fund's financial position and feedback provided by grant recipients on their project.
- **Promote the Fund locally:** Panel members are encouraged to play a role in promotional activity e.g.: distributing posters.

Additional information

- The Panel is supported by a staff member at Foundation Scotland. The Foundation will assess all applications, arrange Panel meetings, and provide papers for these.
- Currently the Fund receives applications on a rolling basis, with no set Panel meeting dates. The precise number of Panel meetings will depend on demand for grants and the amount of funding available.
- This role is voluntary but all reasonable expenses (travel and/or childcare) incurred by Panel Members in the line of duty may be met from the Fund.
- The Foundation promotes openness and transparency in its community benefit work and will make about the names of Panel members available on our website. This will not include their contact details.

For further information or to discuss the role, please contact Chris Lee at Foundation Scotland on 07912 7595 or clee@foundationscotland.org.uk