

3. Grant making & Fund Strategy

Fund statement was read out.

4. FS new assessing process

New Organisational Competence scoring sheet was explained.
Changes to the assessment layout were discussed.

5. Grant Applications:

Updates to information: Cairnryan in Blooms accounts have now been received. Plants will not be sourced locally as was stated in assessment, as costs are too high.

| Applicant | Purpose | Amount requested | Amount awarded | Declarations of Interest/ Comments/ Feedback/ Conditions |
|--------------------|--|------------------|---|---|
| Cairnryan In Bloom | To fill existing planters with new plants and compost. | £1,500 | Up to £3,500 over three years. (£1,500 paid in Yr1 with up to £1,00 paid in both Yr2 and Yr3.) | <p>DoI: Mary and Tina are on the committee for Cairnryan in Bloom and were moved to a 'waiting room' while the application was discussed, and a decision made.</p> <p>Panel Comments: All agreed for multi-year grant to be awarded, up to the recommended amounts.</p> <p>Feedback to Applicant: The Panel appreciate the work that is done by Cairnryan in Bloom and are happy to award a multi-year award to assist with the work.</p> <p>Conditions: Pre-payment (for year 1 grant of £1,500): - That quotes, or evidence of cost, are provided for the plants (£600), compost (£500) and paint (£400) that are in-line with the costs on the application. Pre-payment (for year 2 and 3 grants of up to £1,000 per year): - That the second- and third-year grant will be paid on submission of a satisfactory breakdown of costs for the coming year. Only that amount will be paid each year. At the end of the three years any grant money that has not been paid to Cairnryan in Bloom will be returned to the Fund. - That signed annual accounts are submitted to Foundation Scotland each year. - That a policy for safeguarding volunteers is created / adopted. Foundation Scotland can help with this if needed.</p> |

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| E&T Fund applicant: A630825 | To assist with all course related costs for a nail technician course. | £935 | £935 | <p>Feedback to Applicant: The Panel have agreed that a grant for the full requested amount is awarded. £699 will be paid by Foundation Scotland directly to the course provider. The remaining £236 will be paid directly to you to cover additional costs.</p> <p>Conditions: That the applicant provides an invoice from the course provider for the course fee that Foundation Scotland will pay directly.</p> |
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Multi-year awards: The Panel agreed that going forward any community group eligible for funding through the Cairnryan Fund will be able to apply for a multi-year grant up to three years.

Education and Training Fund - confirming eligibility and reiterating confidentiality.

Concerns had been raised by Kenny about checking addresses for individuals applying to E&T Fund. This was discussed. Panel was happy with the current system of checking address given in the application, along with the address on the individuals bank statement.

The importance of confidentiality was raised. And while there are steps taken to ensure confidentiality the panel felt that this should be made clear on the Fund Page / information.

Action 2: Guidelines on the Fund Page to be updated in relation to 1) confidentiality of E&T fund application and decisions 2) Option of multi-year awards for eligible groups going forward.

6. AOB

Discussion about next meeting being in person, in the Hall. The Panel agreed that for some of them this would be preferable but that the best option was to offer a hybrid meeting, in person with option of joining via Zoom. But the hall does not have Wi-Fi, so alternatives would need to be considered.

Action 3: FS to investigate options and confirm how this can be set up.

7. Date and venue of next meeting

Next meeting: Wed 1st June, 19:00. Hopefully in the Hall.

Next application deadline: 11th April 2022.

Tracy requested that flyers are sent out to Cairnryan residents announcing deadlines.

Action 4: Flyers to promote 2022 Fund deadlines to be designed and posted to residents.

Meeting ended 20:30

Summary of actions:

| Item | Action | Date | Who |
|-------------|--|-------------|------------|
| 1. | Presentation on FS Endowment to be given to Community Council | By mid-2022 | FS |
| 2. | Guidance on Cairnryan Fund Page to be updated about: 1) the confidentiality of E&T fund applications and decisions 2) Option of multi-year awards for eligible community groups. | ASAP | FS |
| 3. | Research into how a hybrid meeting may work in a hall with no Wi-fi. | By May | FS |
| 4. | Promotional flyers to be designed and posted to Cairnryan residents. | By March | FS |

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