



**Barr Community Fund
Panel Meeting
Wednesday 28th September 2022
Barr Village Hall
MINUTES**

1. Welcome and Apologies

Panel Members present

Hamish Denham (Chair)	Wendy Gillon	Dee Laver
John Logan	Tom Walker	Maggie Bunnnett
Isabel Kay	Rob Newsham	Isabella Mathews

In Attendance

Clare Graham	Foundation Scotland
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Apologies

Dave Brown	Laura Warrender	Karin Nicholls
Gareth Shields - SSE		

Apologies were noted.

2. Panel Updates

Minutes of last meeting

Approval

The minutes of the Barr Community Fund Panel meeting held on 22nd June 2022 were approved as an accurate representative of the meeting. Proposed by John Logan, seconded by Maggie Bunnnett

Matters arising not on agenda

None.

Outstanding Actions

All actions completed.

Foundation Scotland Update

The Panel was advised that the Foundation Scotland Customer Relationship Management (CRM) System had been launched. It was reported that there had been a few glitches with the system, however, these were being resolved on an ongoing basis and that all the necessary support was being given to grantees.

3. Fund Updates

Fund Statement

The Fund statements had been circulated prior to the meeting and confirmation of sums available for distribution as at 31st August 2022 were noted as:

Falck Assel Valley Barr - £136,548.23

Hadyard Hill Barr - £33,858.39

Barr Education and Training Fund - £9,181.00

A valuation report for the Barr Community Endowment Fund had been distributed, showing the fund value on 31st August 2022 as £123,658.77.

The Panel were advised that FS had invoiced SSE (Hadyard Hill) for the annual donation, with the amount to be approximately £55,000.

There was no questions on the fund statements.

A Panel member asked if FS could advise/recommend anyone who would be in the position to offer independent financial advice on the Endowment Fund. FS advised that they were not in a position to do this and that if financial advice was required, this would need to be sourced by the Panel members.

After a Panel discussion, it was agreed that a donation would be made to the Barr Community Endowment Fund, from the Falck Assel Valley Barr Community Fund for £4,000. It was further agreed that Endowment Funds should be included as an agenda item for the January 2023 Panel meeting.

ACTION: Arrange a transfer of £4,000 from the Falck Assel Valley Fund (Barr) to the Barr Endowment Fund.

ACTION: Include Endowment Fund as an agenda item for the January Panel meeting.

4. Education and Training Grants

An application summary for the Barr Education and Training Fund had been circulated prior to the Panel meeting. This showed that five grants had been awarded since the fund was established, totalling £5,819. FS advised that one further application had been submitted to the Fund and was currently being processed.

5. Terms of Reference

A draft Terms of Reference, which had been circulated prior to the meeting was discussed. There were a number of amendments which were agreed by the Panel, mainly around the retirement and replacement of Panel members. As per the current Terms of Reference, any amendments also have to be approved by the Community Council. FS to forward the revised draft Terms of Reference to the Community Council for comment/approval.

ACTION: FS to forward the draft Terms of Reference to the Community Council for comment/approval and report back to the Fund Panel once received.

6. Fund Promotion

It was agreed that continuous promotion of all Funds was necessary. FS agreed to design a poster promoting both the main fund and the Education and Training Fund. Panel vacancies (ahead of the January 2023 meeting) will also be promoted.

ACTION: FS to continue to promote the Barr Community Fund, Barr Education and Training Fund and Panel vacancies.

7. Winter Fuel Payments

FS noted that there had been two general enquiries from the community regarding the distribution of winter fuel payments to the community of Barr. A general discussion took place on distribution of winter fuel payments, taking into account the feedback offered by FS, which included;

- The practicalities of distributing such a payment
- A selection criteria would need to be agreed upon
- To ensure the payments could be classified as having a charitable purpose, it would need to be evident that the needs associated with the payment of a winter fuel payment, have a focus on issue issues such as financial hardship.

The Panel agreed, that due to the difficulties of agreeing a framework for distribution of such payments, that this is something that they do not wish to explore further.

ACTION: FS to advise the two groups who had made enquiries of the possibility of distributing winter fuel payments, that the Panel do not wish to explore further.

7. Any Other Business

FS advised that application deadline dates and Panel meeting dates would be set for 2023 and would follow the same format as 2022. FS agreed to distribute the information and update the fund webpage.

ACTION: FS to distribute application closing dates and Panel meeting dates for 2023 and update webpage with the relevant information.

After being a Panel member for over five years, John Logan advised of his resignation, with immediate effect. The Panel recognised John's positive contribution to the Panel and was thanked for all his work over the past years.

Summary of Actions:

Who	What	By when
FS	Arrange a transfer of £4,000 from the Falck Assel Valley Fund (Barr) to the Barr Endowment Fund.	ASAP
FS	Include Endowment Fund as an agenda item for the January Panel meeting.	January 2023
FS	FS to forward the draft Terms of Reference to the Community Council for comment/approval and report back to the Fund Panel once received.	ASAP
FS	FS to continue to promote the Barr Community Fund, Barr Education and Training Fund and Panel vacancies.	Ongoing

FS	FS to advise the two groups who had made enquiries of the possibility of distributing winter fuel payments, that the Panel do not wish to explore further.	ASAP
FS	To distribute application closing dates and Panel meeting dates for 2023 and update webpage with the relevant information.	ASAP

Date and venue of next Panel meeting
Wednesday 18th January 2023
Venue – Barr Village Hall

Application Closing Dates and Panel meeting Dates for 2023

Application Closing Date	Panel Meeting
21 st October 2022	18 th January 2023
13 th January 2023	29 th March 2023
14 th April 2023	28 th June 2023
14 th July 2023	27 th September 2023
20 th October 2023	TBC (Jan 2024)