

Cairnryan Community Fund Advisory Panel Meeting

10th October 2022, 7.00pm

Village Hall, Cairnryan

MINUTES DRAFT

1. Welcome and apologies

Present: Nick Scott, Hansa Gajjar, Chloe Cairnie, Tracy Davidson, Kenny Cairnie, Tina Bulmer, Mary McCormack

In attendance: Suzy Mercer (Foundation Scotland), Amy-Dee Watson (Creetown Initiative) and Siobhan Jarvie (ScottishPower Renewables)

Apologies from Jamie Dalrymple-Hamilton and Ben Wallace.

2. Draft Cairnryan Community Action Plan

As Amy-Dee Watson from Creetown Initiative was only in attendance for the Community Action Plan business it was agreed to take the meeting out of its normal order and focus as much time as possible on discussion of the draft Community Action Plan.

Amy-Dee noted that 31 surveys had been returned which Creetown Initiative felt was a good rate of response. The Panel then went through the Community Action Plan section by section in detail, made recommendations for revisions and discussed the contents at length.

Amy-Dee noted the proposed changes which included some textual changes as well as moving the methodology and detailed data to the Appendix. It was noted that the Governance and Capacity section needed revision as the context had already moved on. There was a detailed discussion stimulated by Section 7, the main themes and priorities emerging and how/who these might be delivered, and the timeframe the Community Action Plan should cover.

Following this it was agreed that Amy, who had noted the detailed changes, would put the revised copy into a design draft which would come over to the Panel for discussion and sign off with the aim of completing the Plan by early November in order to enable it to go to print.

ACTION: Creetown Initiative to make revisions and circulate design draft

It was noted that while Creetown Initiative felt it was helpful for every household to receive a copy of the final Community Action Plan, it had committed to a limited print run of 50 in its tender so that any Executive Summary leaflet or additional copies was a cost that would have to be met from the Fund.

It was agreed that Foundation Scotland would send dates for a further meeting to collate feedback so that Creetown Initiative would receive just one set of collated comments on the design draft.

ACTION: On receipt of design draft, Foundation Scotland to organise a subsequent feedback meeting to sign the design draft off.

3. Household Energy Grants Payment

The Panel discussed the paper presented to the Panel. The general feeling from the Panel was that this would be a very positive initiative for the village but that it should be made clear that this is a scheme for the winter of 2023 only.

The eligibility criteria were discussed, including how to demonstrate main residency via Council Tax notices.

It was noted that in response to a Panel member query, that Foundation Scotland had checked that this grant as voluntary income meant that those on benefits would not be penalised.

It was agreed to promote the payment via the Fund newsletter and at a public community event.

The sum offered was discussed and agreed by the Panel and the donor SPR at the recommended amount of £300, that second homes should be excluded and that the scheme should run from November 2022 to the end of March 2023.

It was noted that just now only a single event was planned but if there was demand then another could be timetabled.

It was agreed that the Fund newsletter would be signed off in two weeks' time to promote the scheme once the Community Action Plan was finalised.

ACTION: Foundation Scotland to prepare community Fund event to facilitate Energy Grants payments

ACTION: Foundation Scotland to finalise newsletter and send to print once Community Action plan content signed off

4. Cairnryan Hall, Welfare and Facilities Group

The meeting was over time due to the lengthy and useful discussion of the Community Action Plan and it was agreed that approval of minutes, fund statements and discussion of the newsletter would roll over to the next full Panel meeting.

Nick Scott asked the Panel to stay on and accommodate the originally planned discussion of the Group's likely future request to the Fund, which was accommodated. There was discussion of the Group's constitution and ensuring that it was inclusive and people were aware of what was in it; and what any funding would be used for, which it was suggested by Nick Scott would have a contingency aspect to it and be a broad based funding request. On the sum required, the Group did not yet have this information.

Overall the Panel expressed general support in principle of funding the running costs of the Hall, but would want to see the relevant paperwork come forward, with a constitution, bank account, reasonable costs and a projected budget.

It was agreed that an application could be considered outwith the usual funding cycle if it was considered urgent and/or the next Panel meeting was some time away.

5. Any other business

There was no other competent business; closing the meeting, Siobhan Jarvie for ScottishPower Renewables (SPR) noted they are hugely encouraged by everybody's efforts really turning the tide on the fund arrangements and that they were looking forward to seeing groups come forward and delivering projects.

6. Date and venue of the next meeting

Agreed Foundation Scotland would circulate dates.

ACTION LOG

Item	Action	Date	Who
2	Creetown Initiative to make revisions and circulate design draft	ASAP	Creetown Initiative
2	On receipt of design draft, Foundation Scotland to organise a subsequent feedback meeting to sign the design draft off.	Late October	Foundation Scotland
3	Foundation Scotland to prepare community Fund event to facilitate Energy Grants payments	Early December	Foundation Scotland
4	Foundation Scotland to finalise newsletter and send to print once Community Action plan content signed off	Mid November	Foundation Scotland
6	Foundation Scotland to circulate dates for next meetings	ASAP	Foundation Scotland