



Foundation Scotland

Scotland's Community Foundation

Role Description: Co-opted Member of the Foundation Scotland Impact Committee. The role is unremunerated.

Location: Scotland, **however meetings are held via Zoom.** Zoom meetings are normally held during the working day, with dates set 12 months beforehand.

Time Commitment:

Members of the Impact Committee are expected to attend committee meetings, which are held biannually or as needed, and dedicate additional time for reviewing materials and preparing for meetings. Members also have the option to attend an annual Gathering with Trustees and staff.

About Foundation Scotland:

Foundation Scotland is a non-profit grant-making organisation dedicated to supporting and empowering communities across Scotland. Our mission is to connect donors, charitable funds, and organisations with local communities to drive positive social change. Through our grant programs, we help address critical social issues, build resilience, and foster collaboration in communities throughout Scotland. Read more about us here <https://www.foundationscotland.org.uk> and watch our short animation about who we are, what we do and how we make a difference: <https://bit.ly/Foundation-Scotland-animation>

Position Overview:

Foundation Scotland is seeking an experienced and dedicated individual to join our Impact Committee as a co-opted member. The Committee plays a critical role in ensuring that the Foundation's activities are carried out to optimise impact activity in line with the strategic plan, ensuring that it makes a real difference to the communities, donors, and stakeholders it supports. The Foundation is committed to improving its impact practice and this role will play a key part in this process.

Key Responsibilities:

Support the Executive staff in their approach and delivery of Foundation Scotland's Impact Plan and which covers :

- **Impact Measurement:** Implementing clear and measurable indicators of impact for its fund distribution Developing evaluation frameworks and methodologies to track progress and assess outcomes.
- **Data Analysis:** Analysing data related to grant distribution, such as surveys, reports, and performance metrics provided by the staff. Using this data to identify trends, successes, challenges, learning and areas for improvement.
- **Compliance and Governance:** Ensuring the organisation is up to date with best practices in impact assessment, evaluation methodologies and relevant trends in fund distribution.

- Reporting: Providing biannual reports and updates to the Foundation Scotland Board on the Impact Committee's activities, findings, and recommendations.
- Collaboration: Collaborate with other committees and teams within Foundation Scotland to ensure that impact is integrated into all aspects of the organisation's work.

Qualifications:

- Experience in a relevant field, such as evaluation, social sciences, public policy, or related areas, preferably within the non-profit sector.
- Knowledge of non-profit regulations and governance practices is advantageous.
- Strong analytical and critical thinking skills.
- Excellent communication and interpersonal skills.
- Commitment to Foundation Scotland's mission and values.

How to Apply:

If you are passionate about contributing your skills and experience to help Foundation Scotland achieve its mission of supporting communities across Scotland, please submit your CV and a cover letter outlining your qualifications and interest in the position to informationsecurity@foundationscotland.org.uk. If you would prefer to have an initial conversation with the Chair of the Committee – Stephen Connelly - please email your contact details to the same email address and he would be delighted to speak to you.

Foundation Scotland is committed to diversity and inclusion and encourages applications from candidates of all backgrounds and experiences.