

# KIRKOWAN COMMUNITY WINTER FUEL GRANT APPLICATION



This application form is for the £200 winter fuel grant available in 2024-2025 to every eligible household within the Kirkcowan Community Council boundary. You can apply any time until 31st March 2025. Payments will be made by BACS unless a cheque is requested.

## 1. HOW TO SUBMIT YOUR APPLICATION

In 2024-2025 Foundation Scotland is supporting Kirkcowan Community Development Trust with the administration of this scheme. Please download a copy of this form, and either:

- email it in with the two documents listed below as attachments to **grants@foundationscotland.org.uk**, or
- post them in to the Autumn Club (please don't send in original documents you need back), or
- bring them along to the Village Hall on Saturday 16th November between 10am and 1pm.

Once submitted, the documents will be checked and payment made within 2 weeks of receipt. If you have problems with the form or your attachments contact Foundation Scotland or KCDT by email or on 0131 524 0338.

## 2. THINGS TO SEND WITH YOUR FORM

Payments will be made by BACS. Please tick that you have supplied these documents.  
**Your application can't be processed without these documents.**

- A copy of this year's Council Tax Notice in the same name as below
- A copy of a bank statement (this can have all the personal financial information crossed out, it's not needed - all it needs to show is your sort code, account number and the same name and address as the Council Tax notice - and be dated from the last three months)

## 3. YOUR CONTACT DETAILS

FULL NAME

ADDRESS

POSTCODE

EMAIL ADDRESS

PHONE NUMBER

## 4. DECLARATION

I understand that this grant is for the purpose of helping my household with increased energy costs in 2024-2025. I understand that only one application per household can be made, that my household must be within the Kirkcowan Community Council area boundary, and that wholly commercial premises and second homes/holiday lets are not eligible to apply.

Signed .....

Date.....

# KIRKOWAN COMMUNITY

## WINTER FUEL GRANT APPLICATION



### FREQUENTLY ASKED QUESTIONS

#### **Who is eligible to apply for a Winter Fuel Grant?**

Householders who are permanently resident in the Kirkcowan Community Council area are eligible.

#### **Will people sharing a property both receive the Winter Fuel Grant?**

No, the payments are restricted to one per household.

#### **If I own two or more properties, will I receive a payment for each house?**

People can only qualify to receive one payment. If a property is rented to a tenant, the tenant, as the householder, will be eligible to apply for the grant. If your other property is a second or holiday home, no-one will be eligible for the allowance on the additional properties.

#### **Can I claim for my business premises?**

No, the Scheme is only for residential premises with permanent residents.

#### **Do I need to claim the Winter Fuel Grant or will it be paid automatically?**

Everyone needs to fill in an application form (this form). However if you provide an email address this year, then next year you will just need to provide us with your Council Tax Notice and confirm your banking details.

#### **Why do I have to provide my Council Tax Notice this year?**

The fund donor ScottishPower Renewables has asked us to be able to provide evidence that each person receiving the grant is resident in the area of benefit. If you have lost your Council Tax Notice, the Council can provide you with a copy.

#### **When will I receive my Winter Fuel Grant?**

Payment will be made into your bank account, if you have provided details on this form. If you do not provide bank details, a cheque in the name of the applicant will be issued. Payment will be made within two weeks of application with the exception of applications made on or after 23rd December which will not be processed until w/c 6th January

#### **What do I do with my completed form?**

You can email it along with a copy of your Council Tax Notice and Bank Statement to [grants@foundationscotland.org.uk](mailto:grants@foundationscotland.org.uk); or post it to the Autumn Club; or bring your documents along to the Village Hall on 16th November 2024 10am-1pm to be processed on the spot.

#### **What do I do if I have questions?**

Please contact [grants@foundationscotland.org.uk](mailto:grants@foundationscotland.org.uk) or telephone 0131 524 0338 and ask for Rosie.