Small Grant Application Form

This is the small application form for smaller grants. It has been developed using feedback from applicants and grantees and takes on board the open and trusting grant making principles that Foundation Scotland has signed up to. You can read more about these here. The first part of the form is simply about your group. The second part is about the project or activity you are requesting a grant for. If you apply again to Foundation Scotland your group details will automatically appear in the new application form and we ask you just to check them and change them where necessary.

The following questions will be asked as part of the application process.

Please note that we will also require various documents to be uploaded:

- Constitution
- Latest Accounts
- Safeguarding Policy (if you work with children, young people or vulnerable adults)
- Quotes (where appropriate)
- Recent bank statement

Organisation Details

- Organisation Name
- Date Established
- Address
- Social Media details
- Organisation Type (Selected from a drop down menu)
- Confirm details of your management structure and bank arrangements.
- Briefly describe the purpose of your organisation, outlining the main activities and services you provide.

Main Contact

- Name, address, contact details for the main contact (usually the applicant applying)

Project Details

- Project or Activity Name
- Tell us about the services or activities you would deliver using the grant
- How would these services or activities will make a difference for the people who will benefit from them.
- How many people do you think will benefit from this?
- What is the postcode of the geographical area that will benefit?

Additional Questions

- There may be a couple of additional questions specific to the fund you are applying to.

Financial Questions

- What was your organisation's income in the last financial year?
- What is the total cost of this project or activity?
- How much money are you applying to us for?
- How much has been raised for this project or activity so far?
- What would you spend the grant on?

Bank Details

- Account number, sort code and bank account name must be supplied, and a current statement uploaded. We need this to make payment of any grants and to ensure you meet eligibility, and this is why we ask for this in advance.

Making a Difference

- You will be seeing a list of possible outcomes for your project or activity and be asked to identify which you think are most suitable for it.

Document uploads

- Please upload copies of required documents.

Application forms can be saved and resumed at a later date by logging in and out of your account.