

Corriemoillie Education & Training Fund Panel Member Role Profile

OVERVIEW

EDF Renewables (EDF) is committed to providing a community benefit fund linked to its Corriemoillie Wind Farm. Communities within the Fund Area of Benefit are those within the community council areas of: Garve & District; Contin; Marybank, Scatwell & Strathconon; Strathpeffer and Lochbroom. The funding is expected to continue for the operating lifetime of the wind farm which is likely to be 25 years.

20% of the overall funding available (£48,450 per year, index linked) has been apportioned to promoting education and training opportunities across the Area of Benefit.

A Steering Group of local stakeholders, including a representative from each of the five Community Council areas above, has developed a Fund Framework for this Education & Training Fund.

PURPOSE OF FUND

This Education & Training Fund is a charitable fund, directed primarily to support those living in the Area of Benefit. Funding that supports bursaries/training or apprenticeship arrangements will only be available to those who live in the Area of Benefit.

The Fund will provide:

- Bursaries to individuals to support the costs of attending training, education courses or apprenticeships. For example, travel and subsistence, study materials, course fees not already being paid for elsewhere, accommodation costs
- Support for businesses and voluntary sector organisations through the funding of staff training and development
- Support for activities that enable individuals to develop their career aspirations and journey, which adds value to this area's statutory activities. This includes access to learning resources that support career aspirations, learning and development that increases employability, and activities that inspire and motivate individuals by developing links with prospective employers (but not traditional careers fairs)

FUND PANEL

Award making and oversight of the EDF Corriemoillie Education & Training Fund will be provided by a Panel. The Panel will comprise:

- a representative from each of the five communities in the Area of Benefit;
- a youth representative;
- three representatives from local industry/businesses, or related trade bodies

- three representatives from public sector bodies, sector skills councils and other organisations whose purpose is to plan for, develop and promote education & training in relevant sectors.

Panel members for this voluntary role will be expected to serve for between 2-4 years. A conflict of interest policy exists to ensure that Panel members are not involved in decisions about applications from groups or individuals they may be involved with.

PANEL KEY RESPONSIBILITIES

- **Attend an induction/training session:** Led by Foundation Scotland, this will cover the role and responsibilities of being a Panel member, the grant-making process, and policies relating to the work of the Panel.
- **Reviewing assessment reports:** Foundation Scotland will assess all applications to the Fund. Panel members will be expected to review these assessment reports provided before Panel meetings. The number of assessment reports will obviously depend on how many applications are made to the Fund.
- **Attending Panel meetings and making award decisions:** At these meetings, the Panel will make decisions on awards. Panel members will also learn about progress regarding awards made and receive general updates about the Fund.
- **Promoting the Fund locally:** Panel members will be encouraged to play a role in promoting the availability of funds, forwarding emails to relevant stakeholders, attending publicity events.
- **Reviewing the Fund Framework:** Panel members will review the Fund's priorities, award sizes, deadline frequencies, and general grant-making approach, in the light of experience of the actual operation of the Fund.

Additional information:

- The precise number of Panel meetings will be agreed by the Panel annually and may change in future years. There are currently three meetings per year. The meetings will be held online. Depending on the volume of business, a Panel meeting could last around one hour.
- This is a voluntary role but all reasonable expenses incurred by Panel members in relation to the role can be met from the Fund, e.g. travel or childcare costs. Such costs are expected to be kept to a minimum.
- Foundation Scotland promotes openness and transparency in its community benefit work and will make brief information about Panel members available on our website. This will not include contact details.

If you require this form provided in large print, braille, or another language, or if you require assistance in dealing with printed materials, please contact:

Marion McDonald
Community Fund Adviser
Foundation Scotland
Tel: 07912 759524
E-mail: marion@foundationscotland.org.uk